

## Faculty of Arts and Humanities

**Application for admission to the doctoral examination procedure  
at the Faculty of Arts and Humanities of Heinrich Heine University  
Düsseldorf**

**pursuant to the Doctoral Regulations of the Faculty of Arts and  
Humanities of 16 October 2017  
(last amended on 10 March 2022)**

Please complete the form and submit it to the PhD Office of the  
Faculty of Arts and Humanities, **signed and with all the documents**  
**(see paragraph 4):**

**PhD Office of the Faculty of Arts and Humanities**  
**To the chairperson of the doctoral committee**  
Heinrich Heine University Düsseldorf  
Building 23.21, Floor 01, Room 76  
Universitätsstr. 1  
40225 Düsseldorf

**Dean's Office of the Faculty of  
Arts and Humanities**

Dr. Julia Siep

PhD Office

Phone: +49 (0)211 81-12937

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Building 23.21

Floor 01 Room 76

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### 1. Personal details

Doctoral researcher

Ms

Mr

Name(s)	First name(s)

Street	Postal Code, City

Phone number	E-mail

Date of birth	Place of birth

Nationality (nationalities)

### 2. Doctoral subject (pursuant to Annex 1 to the Doctoral Regulations on dissertation and oral defence)

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### 3. Application for admission to doctoral studies

#### 3.1 Initiation of the doctoral examination procedure

I hereby apply for the **initiation of my doctoral examination procedure** at the Faculty of Arts and Humanities of Heinrich Heine University Düsseldorf in the doctoral subject specified above.

I have not previously submitted the presented dissertation titled

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in the same or similar form to any other examination authority.

<b>desired examiner (first reviewer)</b>	
<b>desired examiner (second reviewer)</b>	
<b>desired examiner</b>	
<b>desired examiner</b>	

The dissertation was written with the advice of

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The language of the oral defence shall be German  English

By signing this document, I certify that the information I have provided is correct and complete and that I am aware of the above-mentioned Doctoral Regulations. I undertake to inform the PhD Office of any changes to my personal details (for example, in case of change of the place of residence).

<b>Place, date</b>	<b>Signature</b>

#### 3.2 Request by reviewers for a printed version of the dissertation thesis

In addition to the electronic version, a printed version of the dissertation thesis shall be made available to me in accordance with Section 9 (4)(a) of the Doctoral Regulations dated 16 October 2017, last amended on 10 March 2022.

<b>Name of the first reviewer:</b>			
<b>Place, date</b>		<b>Signature</b>	
<b>Name of the second reviewer:</b>			
<b>Place, date</b>		<b>Signature</b>	

#### 4. Enclosures to be attached to the application (checklist)

- Dissertation in three electronic versions** on a current storage medium and a **bound copy for the doctoral file** (please no ring binding if possible). A **brief curriculum vitae and affirmation** (see next point) must be included at the end of each copy;
- an **affirmation** with **handwritten** signature and the following text: “I declare on my honour that the dissertation has been written by me independently and without inadmissible outside help, in compliance with the ‘Regulations on the Principles for Safeguarding Good Scientific Practice at Heinrich Heine University Düsseldorf’.”;
- a **detailed curriculum vitae** and a copy of the **affirmation** for the doctoral file;
- a **summary of the dissertation’s content** within the scope of one DIN A4 page in German or English;
- a **proof of doctoral studies** (in accordance with Section 7 of the Doctoral Regulations) in the form of a provisional certificate issued by the Dean’s Office;
- a **proof of enrolment** (in accordance with Section 6 (4) of the Doctoral Regulations);
- if applicable, a **justified request** to exclude the faculty public or audience from the oral defence;
- if applicable, proof that the **conditions** in accordance with Section 3 (3) of the Doctoral Regulations have been met;
- if applicable, **written declarations** from the first supervisor in accordance with Section 8 (5) or Section 9 (4)(i) of the Doctoral Regulations;
- if applicable **certificates** of previous school education and studies, in particular the school leaving certificate and certificates and diplomas of academic examinations or State examinations as certified photocopies;
- if applicable, proof of the **language skills** required in accordance with Annex 2 to the Doctoral Regulations;
- if applicable, a declaration as to whether or not, and if so, when and where the applicant has already undergone **unsuccessful doctoral studies**;
- if applicable, taking note of the “Regulations on the Principles for Safeguarding **Good Scientific Practice** at Heinrich Heine University Düsseldorf”.

## Data sheet for the collection of statistical values on the doctoral examination procedure

The provision of your data for the statistical survey is strictly voluntary. The data are used for the purposes of a survey concerning doctoral degrees. In this process, your data are forwarded strictly anonymously to the Higher Education Statistics Office, where they are included in the overall statistics for the respective semesters.

### 1. Personal characteristics

Enrolment number	
Sex	<input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> diverse
Date of birth	
First name	
Nationality	

### 2. Initial enrolment

Location of first enrolment to a higher education institution	
State	
Winter or summer semester and year	

### 3. Higher education entrance qualification (HZB)

Year of acquisition	
Country	
Federal State of Germany	
Type	<input type="checkbox"/> (03) Grammar school <input type="checkbox"/> (06) Comprehensive school <input type="checkbox"/> (18) Specialised grammar school <input type="checkbox"/> (27) Night school / college <input type="checkbox"/> (34) Vocationally qualified <input type="checkbox"/> Miscellaneous

### 4. Your doctoral studies

Subject	
Co-operation with a higher education institution?	<input type="checkbox"/> yes <input type="checkbox"/> no
Cotutelle procedure?	<input type="checkbox"/> yes <input type="checkbox"/> no