Heinrich Heine Universität Düsseldorf

Ethics Committee for Non-Invasive Research on Humans of the Arts and Humanities Faculty at Heinrich-Heine-Universität Düsseldorf

Application

Your completed application should be emailed to the Chair of the Ethics committee, Univ.-Prof. Dr. Soelve I. Curdts - curdts@hhu.de

Please allow up to 6 weeks for your application to be processed.

Part One - Applicants

Applicant	
First Name	
Last Name	
Academic Title	
Department/Institute	

Co-Applicant	
First Name	
Last Name	
Academic Title	
Department/Institute	

Faculty Adviser	
First Name	
Last Name	
Academic Title	
Department/Institute	
I hereby assume full responsibility for the project described in this application	○ Yes ○ No

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Part Two - Project

Project Description

(Please provide a concise description of the project, its context, scope, aims, and general methodology)

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Design

(Please describe the design of the study, and how subjects/participants will be involved)

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Experiments

(Please describe any experiments involving human subjects/participants)

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Part Three - Participants

Who will be participating in the study?	
Adults capable of independent action and decision-making	☐
Children / Minors	☐
Vulnerable populations	☐

For participants who are minors, will consent be obtained from a parent or legal guardian?	○ Yes ○ No

Will participants be exposed to any risk?	○ Yes ○ No

What measures will be taken to mitigate any risks that may arise?

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What measures will be taken to mitigate additional risks that may arise for vulnerable populations?

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Part Four – Recruitment and Information

How will participants be recruited for the study?

Will participants be informed regarding the scope, aims, and methods of the study?

Will participants be informed in advance and in writing about the procedures involved?

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Will participants be given any inaccurate or misleading information?

Will any information be withheld from participants?

Please describe the rationale for withholding information and / or for providing information that is inaccurate or misleading.

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Part Five – Consent and Withdrawal

How will participants' consent be obtained?

Will subjects be asked to confirm that their participation is voluntary?

How will parents' / guardians' consent be obtained?

Will parents or legal guardians be asked to confirm that they voluntarily consent to their children's participation?

Can participants withdraw from the study at any time, without any disadvantages and without having to give any reasons?

Can parents or legal guardians withdraw minors from study at any time, without any disadvantages and without having to give any reasons?

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Part Six – Data

Will you be collecting information on participants' socio-economic status?	○ Yes ○ No
Will you be collecting information on participants' age?	○ Yes ○ No
Will you be collecting information on participants' gender?	○ Yes ○ No
Will you be collecting information on participants' sexual orientation?	○ Yes ○ No
Will you be collecting information on participants' political or religious views?	○ Yes ○ No
Will you be collecting information on disabilities, chronic disease, acute illness, or any other medical data?	○ Yes ○ No
Will subjects' personal data be anonymized or pseudonymized?	○ Yes ○ No

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Please summarize all personal data to be collected from subjects participating in the study

In what form will personal data be retained?

Who will have access to personally identifiable information or to information such as passwords, keys etc. that can render subjects personally identifiable?

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Where will the data be stored?

Indicate the maximum period of time for which data will be stored.

Will part or all of the data collected be shared with other researchers?

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Will part or all of the data collected be published?

What venues and / or forms of publication do you envisage?

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Part Seven – Final Disclosures

Is there any additional information you wish to disclose?